

**APPLICATION FOR BUS PASS**
**Academic Year: 2023-2024**

1	<b>Name (in block letters)*</b>									<b>Passport Size Photo</b>
2	<b>Roll No.*</b>									
3	<b>Year / Branch*</b>									
4	<b>Route Name*</b>									
5	<b>Boarding Point / Bus Stop*</b>									
6	<b>Distance From the Institution – Up &amp; Down</b>	Upto 10 Kms - Rs.8500/-		Upto 30 Kms - Rs.25500/-		Above 30 Kms - Rs.30500/-		Main Road - Rs.2500/-		<b>Amount: Rs.</b>
7	<b>Address*</b>									
8	<b>E-Mail*</b>						<b>Contact No.*</b>			

**DECLARATION BY THE STUDENT & PARENT:**

1. I will Travel only in the Bus allotted to me.
2. I will carry the **BUS PASS & ID CARD** at all times. A fine of **Rs.2500/-**, or any other fine as imposed by the Principal or Registrar, can be levied if I do not have them.
3. I will not request for Reimbursement or Adjustment of Bus Advance / Fees under any circumstances.
4. I will make my Institution proud by having a decent behavior in the Bus. .
5. I will not indulge in any in disciplinary activities like Ragging, Whistling, Shouting, Playing Cards, Eve-Teasing or teasing any one on the road, if happened I accept the denial of my bus facility.
6. I will abide by the Rules and Regulations as well as the Dress Code of the Institution.
7. I will give written request, if required a drop-off other than usual stop is signed by the parent/guardian for reasons of safety and security.
8. I will use the College Bus facility at my own risk and responsibility.
9. I will fully cooperate with the Driver, Faculty and Co-passengers.
10. If I stayed beyond regular bus hours at college, for what so ever reason, I will make my own transport arrangements.

**Signature of the Student**
**Signature of the Parent**

- NOTE:**
- i) Application must be forwarded along with **ONE passport and ONE Stamp size Photograph**.
  - ii) Drivers and Faculty are authorized to deny the entry into the bus to those without ID card and authorized bus pass.
  - iii) Bus pass can be collected from the Admin /Transport Office.

<b>OFFICE USE ONLY</b>			
<b>Payment Details</b>		<b>Receipt No. &amp; Date</b>	
<b>Accounts Sign &amp; Seal</b>			

**\* Marked fields need to be filled compulsorily by the students without that the payment will not be done.**