



KCT/ PRN/ CIR-OGRM/ ODD/ 2024-25 / 21

July 16, 2024

CIRCULAR

Appointment of Ombudsman **Sri. Govindarajan R**, Retired as District Judge in 2019, has been appointed as Ombudsman to address the grievances of students and parents. The following are the members of the Grievance Redressal Committee.

S.No	Name	Designation	Mail-ids
1	Dr M Muthukannan	Principal	principal@kcgcollege.com
2	Dr G Prabhakaran	Professor & Dean-Academics	deanacademics@kcgcollege.com
3	Dr P Vincent Venkatesan	Registrar	registrar@kcgcollege.com
4	Dr Edward Kennedy Z	Dean-IQAC	iqac@kcgcollege.com
5	Dr Jaya R	Head-Student Affairs	jaya.eng@kcgcollege.com
6	Ms Revathy D	Student Counsellor	student.counsellor@kcgcollege.com
7	Mr Sriram	CSE IV -Year	21cs112@kcgcollege.com
8	Ms Sneha S	Aero III- Year	22ae37@kcgcollege.com

Heads of the Departments are required to inform all the staff members and circular to be read in all the classrooms about the formation of grievance redressal committee and establishment of registry. Respective class teachers are required to intimate parents regarding the same and provide the contact numbers of the committee members enabling the parents to register their complaints for redressal.

PRINCIPAL

Copy to: Director (KCG) for kind information.
Dean (Acad)/ Dean-IQAC/ Dean-IEDC/ HoDs/ Reg./ Admin