Department of Science & Humanities

English Language and Career Lab

Instructions

1. Attend all language lab sessions. In case you are going to be on leave on a particular day, inform you're the faculty concerned and get their permission.

2. If you have missed any lab exercise, consult your teacher and complete the missed exercise before you begin the next exercise.

3. Be always punctual. Students who come late to the lab classes will not be allowed inside the lab and marked absent.

4. Keep all your personal belongings such as bags, laptops, etc. outside the lab.

5. Use the system that has been assigned to you.

6. Do not change the settings in the system.

7. Do not use any personal storage devices in the lab. If you want to copy any program to your pen drive or any other storage device, you should get permission from the lab in charge to do so.

8. Do not remove mouse or headphone from any system.

9. Handle the devices properly. If any of the devices is not working properly, please bring it to the notice of the lab coordinator or lab in charge.

10. Shut down the system properly after completing your lab activities and arrange the chairs while leaving the laboratory.

11. Work quietly. If you have any doubts regarding the tasks assigned to you, please ask the teacher or the lab in charge.

12. Keep your work station clean and in good order.

13. Before you begin your lab session, listen to the instructions given by the teacher and follow them.

14. After each lab session, write a brief report of what you have done in the language lab and submit the report to the faculty concerned.

15. Keep a record of all the language activities that you have done in the lab.

16. Submit your assignments in time and check whether the assignments have been corrected and marked by the faculty concerned.

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List of Equipment

1. Server (I3, 4GB RAM, 500 GB HDD, OS:Windows 7)
2. Computers (I3, 4GB RAM, 500 GB HDD, OS:Windows 7)
3. Headphones
4. Handycam / Camcorder
5. Audio system
6. LCD Projector
7. Wireless Mic
8. Printer

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List of Software

1. Globarena
2. Hot Potatoes
3. Oxford Collocations Dictionary
4. English Pronunciation in Use (CUP)

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Objectives

- To equip students of engineering and technology with effective speaking and listening skills in English
- To help them develop their soft skills and interpersonal skills
- To enhance the performance of students at placement interviews, group discussions and other recruitment exercises
- To prepare them for international examinations such as Cambridge Business English Certificates (BEC), IELTS and TOEFL

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List of Activities

Listening

1. Listening for Gist
2. Listening for Specific Information
3. Listening in Detail

Reading

4. Comprehension
5. Cloze
6. Sequencing

Grammar & Usage

7. Grammar
8. Collocations
9. Sentence Corrections
10. Editing

Writing

11. Curriculum Vitae
12. Job Application
13. Outline of Oral Presentation
14. Speech

Speaking

15. Oral Presentation
16. Group Discussion
17. Mock Interviews
18. Pronunciation

Soft Skills

19. Time Management
20. Team Skills

Stephen Krashen English Language and Career Lab

Stephen Krashen

Stephen Krashen, professor emeritus at the University of Southern California, is the most influential voice in the field of Second Language Acquisition (SLA). He is a linguist, educational researcher, and political activist.

Krashen believes that there is no fundamental difference between the way we acquire our first language and our subsequent languages. He claims that humans have an innate ability that guides the language learning process. Infants learn their mother tongue simply by listening attentively to spoken language that is (made) meaningful to them. Foreign languages are acquired in the same way.

Krashen has won numerous awards for his contributions to the field of SLA. In 2005, he was inducted into the International Reading Association's Reading Hall of Fame.

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Academic Year	2016-2017
Lab in charge	Dr Albert P'Rayan
Lab Assistant	Mr Balamurali Krishnan